

## CEC Conference-Related Activities Spending Addendum

The set-up fees for the Conference-Related Activities spending request for OITA are related to security and clean-up fees at Gallier Hall, the venue for the U.S.-hosted Welcome Reception for the CEC Council Session. The venue does not have rental costs associated with U.S. EPA usage, however, clean-up and security are the responsibility of the U.S.

The costs categorized as "other" are the sum total costs for the food, beverage and entertainment associated with the U.S.-hosted Welcome Reception for the CEC Council Session. A breakdown of costs is below for further explanation.

Event	Item	Budget (USD)
<b><i>Welcome Reception at Gallier Hall July 10, 2012 7:00 PM - 9:30 PM</i></b>	Venue Security and Clean-up	350
	Gallier Hall Rental	0
	Michael White 4-piece band	2000
	Catering for 150 ppl (all inclusive)	7200
<b><i>Ministerial Breakfast at Intercontinental Hotel July 11, 2012 8:00 AM - 9:30 AM</i></b>	Full Breakfast for 3 ministers, plus two staff each (10 ppl)	350
	Jackson Room Rental	0
<b><i>Close-out Reception at Irving Mayfield's Playhouse July 11, 2012 5:30 PM - 7:00 PM</i></b>	Transfer to reception for Ministers	100
<b>Three (3) Events</b>	<b>Total Costs</b>	<b>10000</b>